

**Missouri State Library**

# **LSTA State FY12 Project Plan**

**Approved  
February 7, 2011**

**LSTA Grant Projects – Funding from Federal FY 2010  
(To be spent in State FY 2012– July 1, 2011 to June 30, 2012)**

**LSTA Statewide Projects**

**Missouri State Library Goal 1: Support a Strong Technology Infrastructure**

**LSTA Priority 2: Developing a Strong Technology Infrastructure**

**Thirteenth Annual MOBIUS Users' Conference**

**CONTINUING**

**Proposed Budget: \$40,000**

**Consultant: Sharla Lair (Continuing Education)**

The Annual MOBIUS Users' Conference is one of the largest educational events for academic librarians in Missouri. The conference program enhances skills and abilities in the use of the Common Library Platform system to provide students effective access to library content. Other learning sessions address topics such as digitization, student instruction, developing collections, and improving searching through cataloging. As a result of conference attendance, librarians are better educated and equipped to provide improved library service to their academic communities.

The conference is planned by a MOBIUS committee, but also provides a strong partnership opportunity for MOSL. The conference budget is also supported through exhibits, vendor contributions, and MOBIUS funds.

The State Library responsibility involves participating in the MOBIUS Conference planning committee to monitor LSTA compliance, promoting the event, and funding through the LSTA program.

**WebJunction Missouri**

**CONTINUING**

**Proposed Budget: \$35,400**

**Consultant: Jean Morrison (Electronic Services) and Sharla Lair (Continuing Education)**

WebJunction Missouri is a customized web portal, at <http://mo.webjunction.org>, that serves as a learning resource for library staff, to improve the ability of libraries to use technology to serve the public. The customized Missouri portal was launched in December 2009. For FY2012, state library staff will continue to update and develop the site, try out strategies to encourage input and discussion from the library community, and encourage and monitor course participation.

Online courses are provided in a broad range of topics, with most courses specifically targeted toward understanding and implementing technology in libraries. 612 course units would be purchased as a base for FY12. Typically, participants will pay a share of the course registration fee, generally \$12 or \$20 for the asynchronous online courses, and more for facilitated classes. Some courses may be offered free of charge at the discretion of the State Library. Additional course units are available for purchase, if needed for the program.

The contract fee for FY12 is estimated at \$50,570, with \$35,400 in LSTA funds to support 70% of the annual license fee, with the remaining \$15,170 paid from other State Library technology project funds.

## **Missouri State Library Goal 2: Provide Access to Electronic Content**

### **LSTA Priority 1: Expanding Services for Learning**

#### **Statewide Network, Online Resources Support and Promotion**

***CONTINUING***

**Proposed Budget: \$281,000**

**Consultant: Jean Morrison (Electronic Services)**

The project would continue the promotion of statewide database products, through production and distribution of posters, flyers, and bookmarks targeted to users of health data, business resources, K-12 teachers and students, and the general periodical database. (\$6,000)

Learning Express Library is a software suite that provides access to resources for GED preparation, entrance tests for careers, ACT, SAT, TOEFL, as well as practice resources for elementary, middle, and high school students. Some materials, including GED resources, are also available in Spanish. The pilot of this software subscription was funded through the REAL Program and the Department of Elementary and Secondary Education. Due to budget cuts, this funding is no longer available. The pilot showed this database is an important resource to Missourians, especially given the current economic climate. In FY2012, this subscription will be added to the contract for REAL Program services through MOREnet with funding provided through LSTA (\$275,000).

Funds may also be used to support new database products. New databases must allow remote access and be of interest statewide and across institutions. Additionally, funds may be used to support the statewide technology infrastructure for public libraries who are members of the REAL program.

## **Missouri State Library Goal 3: Provide Access to Library Materials**

### **LSTA Priority 3: Providing Access to Materials**

#### **Show Me the World**

**CONTINUING**

**Proposed Budget: \$349,727**

**Consultant: Carl Wingo (Automation and Digitization)**

This provides an integrated set of electronic services to facilitate resource sharing by public libraries. Funds are used to provide a statewide license for interlibrary loan (ILL); discount pricing for CatExpress, and access for users to search a 1 billion record database of library materials. This also provides funds for MLNC to provide project assistance.

#### **Show Me the World Courier Service**

**CONTINUING**

**Proposed Budget: \$296,490**

**Consultant: Carl Wingo (Automation and Digitization)**

The State Library will fund a two-day per week courier service for every tax-supported public library in Missouri. Libraries with an existing contract for this service will be able to increase the number of deliveries per week. Providing state funding for the courier service will improve turn-around time for interlibrary loan requests, streamline and improve library staff workflows, increase the number of loans and requests, lower the cost for each ILL transaction and help to equalize access to resources for medium-size and small libraries.

#### **Integrated Library System Consortium**

**Proposed Budget: \$100,000**

**Consultant: Carl Wingo (Automation and Digitization)**

**New**

This project will fund the establishment of a consortium for the purposes of acquiring and implementing a shared integrated library system (ILS). This system would improve discovery and sharing of library resources and would provide a low-cost alternative to systems owned and managed individually by libraries. The consortium will recruit primarily from public libraries, but could include school and special libraries as well.

During this phase of the project a task force will research the current ILS market, interview prospective consortium members, establish a governance structure and submit a grant proposal to the State Library for a shared automation system. System software will be installed at beta sites.

## **Missouri State Library Goal 4: Preserve Cultural Heritage Via Digitization**

### **LSTA Priority 1: Developing a Strong Technology Infrastructure**

#### **Statewide Digitization Projects**

**CONTINUING**

**Proposed Budget: \$46,105**

**Consultant: Carl Wingo (Automation and Digitization)**

Statewide digitization projects involve these areas:

**Digitization Workshops:** The Missouri Library Network Corporation (MLNC) will conduct a series of workshops to train participants in standards and best practices for managing digitization projects, scanning images, creating metadata and digitization of materials in other formats, such as audio. MLNC will also hold training sessions on use of the CONTENTdm image management software that is required for LSTA Digital Imaging Grantees and also available to institutions that want to contribute digital collections to the Missouri Digital Heritage website, <http://www.sos.mo.gov/mdh>. (\$44,650)

**County History Project Promotion:** The Missouri County History project is a multi-year, multi-phase effort to digitize historical materials that are referenced to specific counties in the state of Missouri. These include published county histories, plat books, atlases, city directories and other historical sources. This promotional project will inform county and local governments; public, academic and school libraries; local history societies and larger cultural heritage institutions about the current and planned resources for county history created with LSTA grant funding and available via the Missouri Digital Heritage website. (\$1,455)

## **Missouri State Library Goal 5: Strengthen and Expand Program Services for All**

### **LSTA Priority 5: Supporting an Educated and Informed Citizenry**

### **LSTA Priority 6: Serving the Underserved**

#### **Adult and Senior Services Development**

**CONTINUING**

**Proposed Budget: \$17,000**

**Consultant: Ann Roberts (Adult Services)**

This project will benefit library users, by making library staff more aware of the types of issues surrounding adult and senior populations. During this fiscal year, the focus will be on improving customer service; e-books and e-readers; adult summer reading programs; outreach to ESL patrons/immigrant populations; and library services to patrons with disabilities. (\$17,000)

#### **Digitization and Archival Workshops**

**NEW**

**Proposed Budget: \$15,625**

**Consultant: Tricia Walker (Digital Collections Coordinator)**

The Missouri State Library will provide workshops on arranging, describing and caring for archival materials in the public library in order to facilitate public libraries placing original materials documenting local or regional history online through the Missouri Digital Heritage website. (\$15,625)

#### **Literacy Services Development**

**CONTINUING**

**Proposed Budget: \$90,257**

**Consultant: Ann Roberts (Adult Services) and Pending (Youth Services)**

This project will provide training in the development and implementation of literacy-based services for public library staff members and their community partners. Project costs include Adult and Family Literacy Workshops (\$8,750), ECCR Training and Retraining (Early Literacy) Library Workshops (\$41,500), Health Literacy Workshops (\$3,550) and a statewide GED license (\$36,457).

#### **Services to Persons Having Difficulty Using the Library**

**CONTINUING**

**Proposed Budget: \$45,000**

**Consultant: Ann Roberts (Adult Services)**

This project is twofold. The first continues the successful partnership with the Department of Mental Health (DMH) to improve services for persons with mental health and/or developmental disabilities. DMH will target training of public library staff to improve the services which those persons receive when they use their local public library. The FY12 project typically is developed in the spring. (\$40,000)

The second continues training efforts to better serve bilingual populations, including support of the successful Spanish That Works...in the Library workshops. (\$5,000)

#### **Youth Services Development**

**CONTINUING**

**Proposed Budget: \$34,730**

**Consultant: Pending (Youth Services)**

Provides training in the development of library programs targeting youth from birth through grade 12. Topics include but are not limited to children's services, tween services, and teen services. During FY12, workshops will focus on summer reading programs for children and teens, and public and school library cooperation. (\$34,750)

#### **Library Skills Training**

**CONTINUING**

**Proposed Budget: \$50,000**

**Consultant: Sharla Lair (Continuing Education)**

Library skills trainings are designed to deliver instruction on two levels: basic and advanced. Workshops sessions will cover a range of library skills focused on improving public library service to patrons. End user audiences are children, youth, adults, seniors, and underserved and unserved populations.

**Wolfner Library Services**

***CONTINUING***

**Proposed Budget: \$305,543**

**Wolfner Library Director: Richard Smith**

Provides circulation services and materials for persons with physical difficulties in using print. This amount is appropriated through the General Assembly.

## **Missouri State Library Goal 6: Childhood Education Support**

### **LSTA Priority 5: Supporting an Educated and Informed Citizenry**

No LSTA projects anticipated during this fiscal year. State funds continue to support funding for the curriculum support database provided through a contract with MOREnet. LSTA funds used in support of Wolfner services are listed under Goal 5. Wolfner Library continues a strong program of support for youth education, through services for schools, summer reading club for youth, and work with individual children and youth.



**Missouri State Library Goal 7: Support Cooperation to Improve Services**

**LSTA Priority 4: Developing Partnerships**

**Continuing Education Advisory Committee**

***CONTINUING***

**Proposed Budget: \$1,500**

**Consultant: Sharla Lair (Continuing Education)**

The Continuing Education Advisory Committee meets to consider the current provision of library training and education within Missouri, identify the continuing education needs of those individuals who provide library services, and suggest appropriate education areas, providers, and training vehicles. The work of the committee benefits all library staff by providing comprehensive and coordinated continuing education resulting in better library service to Missouri patrons.

**Missouri State Library Goal 8: Expand Library Service to Areas with No Public Library Service;  
Help Libraries Provide Best Possible Services**

**LSTA Priority 1: Expanding Services for Learning**  
**LSTA Priority 6 Serving the Underserved**

**Library Development**

***CONTINUING***

**Proposed Budget: \$554,500**

**Division Director: Barbara Reading**

The Missouri State Library provides information and assistance to libraries on expanding services for learning and access to information and educational resources, on using technologies to expand electronic networks and provide electronic and other linkages among all types of libraries, on developing public and private partnerships, and on providing library services for persons meeting the LSTA criteria for targeted assistance. In addition to consultant services, staff manages statewide projects, prepares publications, offers statistical support, and maintains a collection of materials for consultation and loan to local libraries.

This amount is appropriated through the General Assembly. This includes the amounts used for administration of the LSTA grant program.

**Secretary's Council on Library Development**

***CONTINUING***

**Proposed Budget: \$3,000**

**State Librarian: Margaret Conroy**

The Council advises the Secretary of State and the State Librarian on all matters that relate to the state's libraries and library service to Missouri citizens; to recommend programs to the Secretary of State and the State Librarian; and to communicate the value of libraries to people in the state and to those who are responsible for libraries.

**Five Year Plan Evaluation**

***RECURRING***

**Proposed Budget: \$20,000**

**Consultant: Debbie Musselman (LSTA Grants)**

The purpose of this project is to evaluate the Missouri State Library's progress in meeting the priorities and goals of the LSTA FY2008-2012 Five Year Plan. Guidance and assistance from the Institute of Museum and Library Services regarding the five year evaluation should be received in State FY2011.

**Five Year Plan Development**

**Proposed Budget: \$20,000**

**Consultant: Debbie Musselman (LSTA Grants)**

***RECURRING***

The purpose of this project is to develop the LSTA FY2012-2016 Five Year Plan. Guidance and priorities from the Institute of Museum and Library Services regarding the five year plan development should be received in 2011.

## Competitive Grants

### Missouri State Library Goal 1: Support a Strong Technology Infrastructure

### LSTA Priority 2: Developing a Strong Technology Infrastructure

**Proposed Budget: \$317,727**

#### **Technology Ladder**

**CONTINUING**

**Consultants: Jean Morrison (Electronic Services) and Carl Wingo (Automation and Digitization)**

Provide a comprehensive technology enhancement grant that will help libraries improve their computer security, network performance, and provide reasonable computer resources to their patrons. Proposals are due in March 2011 for projects beginning July 2011. (\$125,000)

#### **Technology Mini Grant**

**CONTINUING**

**Consultants: Jean Morrison (Electronic Services) and Carl Wingo (Automation and Digitization)**

Open to qualified public libraries needing to replace, upgrade or add new equipment or software. Projects should be of short duration including compilation of adequate evaluation measures. Proposals are due January 2011 for projects beginning April 2011 and July 2011 for projects beginning September 2011. (\$180,289)

#### **Website Makeover**

**CONTINUING**

**Consultant: Jean Morrison (Electronic Services)**

These grants are for public libraries to develop or redesign a website for more effective service delivery.

Projects are required to be ADA compliant, contain a Translation Link, and link to State Resources.

Applicants are required to plan for ongoing maintenance and upgrades. (\$12,438) ***Applications received and in review.***

**Missouri State Library Goal 2: Provide and Facilitate Use of Electronic Content**

**LSTA Priority 1: Expanding Services for Learning**

*(Note this is a primary goal of the REAL program which we use as a match for the LSTA grant. Some competitive grants may also have this as a secondary goal.)*

**Missouri State Library Goal 3: Provide Access to Library Materials**

**LSTA Priority 3: Providing Access to Materials**

*(Note this is a primary goal of the Show Me the World program. Some competitive grants may also have this as a secondary goal.)*

**Missouri State Library Goal 4: Preserve Cultural Heritage Via Digitization**

**LSTA Priority 1: Developing a Strong Technology Infrastructure**

**Proposed Budget: \$401,500**

**Digital Imaging Grants**

**CONTINUING**

**Consultant: Carl Wingo (Automation and Digitization)**

These grants provide funding for scanning, cataloging and Web delivery of significant historical and cultural materials in Missouri and in Missouri history. Grants are restricted to projects involving original source materials. Priorities include institutions doing their first project; demonstration projects that document best practices; and institutions adding metadata to existing digital collections. (\$400,000)

***Applications received and in review.***

**Digital Imaging Grant Review Committee**

**CONTINUING**

**Consultant: Carl Wingo (Automation and Digitization)**

The Committee involves statewide representation of library staff to review and make recommendations on the competitive digital imaging grant applications received. (\$1,500)

**Missouri State Library Goal 5: Strengthen and Expand Program Services for All**

**LSTA Priority 5: Supporting an Educated and Informed Citizenry**

**LSTA Priority 6: Serving the Underserved**

**Proposed Budget: \$275,000**

**Scholarships**

**CONTINUING**

**Consultant: Sharla Lair (Continuing Education)**

The scholarship program is for students pursuing a master's degree in library science or school library media certification. These scholarships are open to students attending Missouri academic institutions and are limited to tuition costs and academic fees. The program requires the recipient to work in a publicly funded library upon graduation. (\$65,000)

**Show-Me Steps to Career Development**

**CONTINUING**

**Consultant: Sharla Lair (Continuing Education)**

Provide financial assistance for Missouri library personnel and public library trustees to participate in continuing education and training opportunities, with some match of funds by local institutions. (\$20,000)

**Spotlight on Literacy**

**EXPANDED**

**Consultants: Ann Roberts (Adult Services) and Pending (Youth Services)**

This grant program offers Missouri public libraries, academic libraries, and secondary or post-secondary school libraries the opportunity to serve patrons of all ages through programs that support an educated and informed citizenry. Programs may encourage reading, language skills development, academic improvement including GED instruction, job skills development, computer skills development, and health literacy skills development. Collaborative efforts to better serve low-literacy populations are strongly encouraged. Proposals are due in March 2011 for projects beginning July 2011. (\$40,000)

**Summer Library Program Grants**

**CONTINUING**

**Consultant: Pending (Youth Services)**

Provide libraries with additional funds to expand opportunities for people of all ages to improve their reading skills, enrich summer learning experiences, and enhance opportunities for libraries to reach underserved summer populations. (\$150,000)

**Missouri State Library Goal 6: Childhood Education Support**

**LSTA Priority 5: Supporting an Educated and Informed Citizenry**

*(Some competitive grants may have this as a secondary goal.)*



**Missouri State Library Goal 7: Support Cooperation to Improve Services**

**LSTA Priority 4: Developing Partnerships**

*(Some competitive grants may have this as a secondary goal.)*

**Missouri State Library Goal 8: Expand Library Service to Areas with No Public Library Service;  
Help Libraries Provide Best Possible Services**

**LSTA Priority 1: Expanding Services for Learning**  
**LSTA Priority 6 Serving the Underserved**

*(Note this is a primary goal of Missouri State Library, Library Development. Statewide projects and competitive grants may have this as a secondary goal.)*

**Statewide Projects**

**NEW**

**Consultant: Varies**

Grants to promote standards and best practices and to encourage and support networking, collaboration and resource sharing among Missouri's libraries. Projects must meet goals and objectives of the Missouri State Library LSTA Program Five-Year Plan for Years 2008-2012. Applications are available on an inquiry or invitation basis as funds allow.

**LSTA FY2011: Funding Award ESTIMATE: \$3,300,104**

<b>PROGRAM</b>	<b>BUDGET</b>	<b>PROJECT BREAKOUT</b>
<b>BASIC EQUIPMENT</b>	<b>\$ 598,727.00</b>	
Technology Ladder		\$ 125,000.00
Technology Mini Grant		\$ 180,289.00
Website Makeover (Applications under review)		\$ 12,438.00
Statewide network support and promotion, including online resources		\$ 281,000.00
<b>CONTINUING EDUCATION</b>	<b>\$ 414,512.00</b>	
Library Skills Trainings		\$ 50,000.00
Continuing Education Committee		\$ 1,500.00
Literacy Programs Development: All ages and KET/GED		\$ 90,257.00
Adult and Senior Services Workshops		\$ 17,000.00
MOBIUS Conference		\$ 40,000.00
Show Me Steps to Career Development		\$ 20,000.00
Youth Services Workshops, include Summer Reading		\$ 34,730.00
Service to Persons Having Difficulty Using the Library-disability		\$ 45,000.00
Digitization and Archival Workshops		\$ 15,625.00
Scholarships		\$ 65,000.00
WebJunction Missouri, including promotion		\$ 35,400.00
<b>LIBRARY PROGRAMS</b>	<b>\$ 150,000.00</b>	
Summer Library Program Grants		\$ 150,000.00
<b>LITERACY AND FOREIGN LANGUAGE</b>	<b>\$ 40,000.00</b>	
Spotlight on Literacy, including Community Read Programs		\$ 40,000.00
<b>STATEWIDE DIGITIZATION</b>	<b>\$ 446,105.00</b>	
Statewide Digitization		\$ 46,105.00
Digital Imaging (Applications under review)		\$ 400,000.00
<b>SHOW-ME THE WORLD</b>	<b>\$ 746,217.00</b>	
Statewide Show Me the World		\$ 349,727.00
Statewide Courier Service		\$ 296,490.00
Integrated Library Service Consortium Phase 1		\$ 100,000.00
<b>WOLFNER LIBRARY SERVICES</b>	<b>\$ 305,543.00</b>	
P/S Facilities		\$ 261,543.00
E/E		\$ 44,000.00
<b>LIBRARY DEVELOPMENT</b>		
PS/Facilities	<b>\$ 482,000.00</b>	<b>\$ 482,000.00</b>
LSTA Administration	<b>\$ 77,000.00</b>	<b>\$ 1,500.00</b>
LD Operation Support-Telecommunications, printing, mail, tech support		\$ 35,000.00
LD Technology Services Development		\$ 2,000.00
LD Adult Services Development		\$ 2,000.00
LD Library Skills Development, including clippings and LD books		\$ 27,000.00
LD Youth Services Development		\$ 2,000.00
LD MDHI Development		\$ 3,000.00
Digital Imaging Committee		\$ 1,500.00
Secretary's Council on Library Development		\$ 3,000.00
LSTA Five Year Plan Evaluation	<b>\$ 20,000.00</b>	<b>\$ 20,000.00</b>
LSTA Five Year Plan Development	<b>\$ 20,000.00</b>	<b>\$ 20,000.00</b>
	<b>\$ 3,300,104.00</b>	<b>\$ 3,300,104.00</b>